



# Attendance Consent Form

**Personal Details:**

Name of Child(ren) ..... Date of Birth .....

Address:.....

..... Postcode.....

Tel (home): ..... Mobile:.....

**Does your child(ren) suffer from any medical condition, additional need or allergy that Thame Youth Café should be aware of?**

.....  
.....

**Please provide details of medication that must be administered:**

.....  
.....

**Emergency contact details:**

Name: ..... Telephone no:.....

E-Mail: .....

Relationship to child(ren):

.....

**Please fill in this form & return it as quickly as possible. You can also scan it and e-mail it to [thameyouthcafe@gmail.com](mailto:thameyouthcafe@gmail.com).**

**To ensure the safety of the young people attending your child will have 4 sessions in which to return their form. After that we will no longer be able to allow them to enter the Café without this form. This is to ensure we are working safely.**

**Thank you for your support in this matter. If you have any questions please don't hesitate to get in touch using the e-mail address above.**



## CONSENT (please read carefully)

I consent to Thame Youth Café / Thame Youth Projects Group to contacting me by:

Post  E-mail/Mailchimp Newsletters (please tick whichever applies)

*Please note we will only contact you by telephone in the case of either a medical emergency or a behavioural issue happening whilst the session is running.*

I consent to Thame Youth Café / Thame Youth Projects Group taking photographs of my child(ren) & using them in publicity or on Social Media:

Yes  No (please tick whichever applies)

- I confirm to the best of my knowledge that my child(ren) does not suffer from any medical condition other than those listed above.
- I understand that Thame Youth Café accept no responsibility for loss, damage or injury caused by or during attendance, except where such loss, damage or injury can be shown to result directly from the negligence of the Thame Youth Café organisers.
- I understand that the staff and volunteers are only responsible for my child(ren) whilst they are inside the premises and that my child is free to leave the premises at any time (& return if they wish to do so)
- I understand that if my child(ren) do not abide by the Thame Youth Café rules they may be asked to leave the Youth Café and depending on the severity of their rule breaking could receive a ban of any length of time.
- I consent that my child(ren) may receive first aid from the youth café First Aid trained staff if necessary and consent to youth café staff contacting emergency services form my child(ren) in the case of an emergency. I also consent to a youth café staff member accompanying my child in an ambulance if parental contact cannot be made.

Signed ..... (Parent/ Guardian) Date: .....

**You can grant consent to all the purposes; one of the purposes or none of the purposes. Where you do not grant consent we will not be able to use your personal data; (so for example we not be able to let you know about upcoming events); except in certain limited situations, such as where required to do so by law or to protect members of the public, or young people attending, from harm. You can find out more about how we use your data from our Privacy Notice which is available from our website.**

**You can withdraw or change your consent at any time by contacting our Data Protection Officer, Illya Teideman, via our website: <https://thameyouthcafe.org.uk>.**

**Please note that all processing of your personal data will cease once you have withdrawn consent, other than where this is required by law, but this will not affect any personal data that has been processed prior to this point.**

**Thame Youth Café is part of Thame Youth Projects Group which is a Registered Charity, No 1164910.**